



**ASSOCIATION of
GOVERNMENTS**

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Tribal Government Representative: Andrew Masiel Sr., Pechanga Band of Luiseno Indians

Ventura County: Linda Parks, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Art Brown, Buena Park

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Keith Millhouse, Moorpark

MEETING OF THE

ADMINISTRATION COMMITTEE

Thursday, October 4, 2007

8:30 a.m. – 9:00 a.m.

SCAG Offices

818 West 7th Street, 12th Floor

Conference Room San Bernardino

Los Angeles, CA 90017

213.236.1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Carmen Summers at 213.236.1984 or summers@scag.ca.gov

Agendas and Minutes for the Administration Committee are also available at:

www.scag.ca.gov/committees/ac.htm

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Administration Committee Membership

Loveridge, Ronald, ***Chair***
Edney, Jon, ***Vice Chair***

Riverside
El Centro

Riverside County
CEHD

Member	Representing	Affiliation
Aldinger, Jim	Manhattan Beach	SBCCOG
Baldwin, Harry	San Gabriel	TCC
Burke, Yvonne	Los Angeles	President
Clark, Margaret	Rosemead	EEC
Dixon, Richard	Lake Forest	Officer
Lowenthal, Bonnie	Long Beach	TCC
Masiel, Andrew	Pechanga Band of Luiseno Mission Indians	Appointed
McCallon, Larry	Highland	CEHD
Nowatka, Paul	Torrance	Appointed
O'Connor, Pam	Santa Monica	Appointed
Ovitt, Gary	San Bernardino	Officer
Parks, Bernard	Los Angeles	Appointed
Pettis, Greg	Cathedral City	CVAG
Roberts, Ron	Temecula	WRCOG
Wapner, Alan	Ontario	SANBAG
Washburn, Dennis	Calabasas	EEC
Young, Toni,	Port Hueneme	VCOG

Last Update 9/11/07

ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

"Any item listed on the agenda (action or information) may be acted upon at the discretion of the Committee."

1.0 **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Ron
Loveridge, Chair

2.0 **PUBLIC COMMENT PERIOD**

Members of the public desiring to speak on an agenda item or items not on the agenda, but within the purview of the Committee, must fill out and present a speaker's card to the Assistant prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The chair may limit the total time for all comments to twenty (20) minutes.

3.0 **REVIEW and PRIORITIZE AGENDA ITEMS**

4.0 **CONSENT CALENDAR**

4.1 **Approval Items**

4.1.1 **Minutes of August 30, 2007 Meeting Attachment**

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4.1.2 **Contracts over \$250,000 Attachment**

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4.2 **Receive & File**

4.2.1 **Contracts/Purchase Orders and MOUs between \$5,000 - \$250,000 Attachment**

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ADMINISTRATION COMMITTEE

AGENDA

		PAGE #	TIME
5.0	<u>ACTION ITEMS</u>		
5.1	<u>Sponsorship of the 2007 Mobility 21 Transportation Summit Attachment</u>	Sylvia Patsaouras, Acting Director, Government & Public Affairs	13 5 minutes
	Recommended Action: Authorize \$2,500 from the FY07-08 General Fund Project Reserve Budget to Sponsor the November 5, 2007 Mobility 21 Transportation Summit at the Ontario Convention Center.		
5.2	<u>Amend C2 Group, LLC Contract Attachment</u>	Leyton Morgan, Contracts Mgr.	14 5 minutes
	Recommended Action: Authorize \$10,000 from the FY07-08 General Fund Project Reserve Budget to Fund the Contract Amendment 1 with C2 Group, LLC (C2).		
6.0	<u>INFORMATION ITEMS</u>		
6.1	<u>CFO Monthly Financial Report for August 2007 Attachment</u>	Wayne Moore, CFO	17 5 minutes
7.0	<u>AUDIT COMMITTEE REPORT</u>	Hon. Paul Nowatka, Chair	5 minutes
8.0	<u>COMMUNICATIONS & MEMBERSHIP REPORT</u>	Hon. Glen Becerra, Chair	5 minutes

ADMINISTRATION COMMITTEE

AGENDA

		<i>PAGE #</i>	<i>TIME</i>
9.0	<u>DISTRICT EVALUATIONS REPORT</u>	Wayne Moore, CFO	5 minutes
10.0	<u>PERSONNEL COMMITTEE REPORT</u>	Hon. Richard Dixon, Chair	5 minutes
11.0	<u>STRATEGIC PLAN IMPLEMENTATION TASKFORCE REPORT</u>	Wayne Moore, CFO	5 minutes
12.0	<u>STAFF REPORT</u>		
13.0	<u>FUTURE AGENDA ITEMS</u>		
	Any Committee member or staff desiring to place items on a future agenda may make such a request.		
14.0	<u>ANNOUNCEMENTS</u>		
15.0	<u>ADJOURNMENT</u>		
	The next meeting of the Administration Committee will be held on Thursday, November 1, 2007 at the SCAG offices in downtown Los Angeles.		